

HAUNTED HOUSE MEETING MINUTES

RICHLAND ELEMENTARY F.O.R. Club

Date: September 18, 2018

Location: Cafeteria

Meeting Called to Order By: Randi Montoya

Time: 6:00 pm.

Executive Board Attendees: Randi Montoya; President, Angela Brown; second Vice President, Breena Hope; Secretary, Samantha Mayberry; Treasurer.

Attendance: Quorum is present

Minutes: no minutes read or accepted.

Introductions are made by the board and the quorum.

Officers' Reports

- Announcement that a chairperson is needed to coordinate haunted house.
- Room parents will be under them getting volunteers to run the days of.
- It is split between the four 5th grade classrooms. Themes:
 - Thompson: Graveyard
 - Mendiola: Maze (Maybe clown?)
 - Nash: Haunted Hospital
 - Rose: Haunted Pumpkin Patch
- The cafeteria will be available for decoration either Wednesday or Thursday (that week is parent teacher conferences).
- The most help will be needed with set up and tear down. (Cafeteria needs to be clean by Monday)
- Chair person needs to either assign someone to or needs to contact 6th graders to run the

Saturday show.

- Friday night show is 6:00 - 9:00.

Old Business

- Kim Klimas to chair Haunted House.

- Tessa Page to co-chair Haunted House.

New Business/Agenda

- Discuss possibility of parents to come in on Monday, the 15th and go through the supplies.

Action Items

- Check with Julie about whether or not we can use clowns.

- Check with Pam Taylor for the blueprint of the haunted house layout.

- Find out when the cafeteria is accessible on Wed/Thurs/Fri.

Discussion

- Parent offers information that there are usually two shows; a non- scary show with lights and no surprises and a scary show with no lights and actors jumping out. Usually there are two lines and they just alternate.

Meeting Adjournment: 6:35 pm.

Minutes Compiled by: Breena Hope