

# **MEETING MINUTES**

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## **RICHLAND ELEMENTARY F.O.R. Club**

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**Date:** February 25, 2019

**Location:** Cafeteria

**Meeting Called to Order By:** Randi Montoya

**Time:** 6:00 pm.

**Executive Board Attendees:** Randi Montoya; President, Lena Meum; 1st Vice President, Angela Brown; second Vice President, Breena Hope; Secretary and Samantha Mayberry; Treasurer.

**Attendance:** Quorum is present

**Minutes:** Minutes from February 4th, 2018 are presented and accepted.

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### **Officers' Reports**

#### **Randi Montoya -**

##### **APEX**

- April 25th

##### **Bingo De Mayo.**

- May 3rd

- Will be held at the Civic Center this year as the Barn was already reserved.

- Food and DJ are scheduled.

- Volunteer is working on getting donations for silent auction.

- Working on donations for alcohol.

#### **Lena Mueh -**

##### **Golf Tournament**

- Flier to be included in Wednesday envelope, which highlights early sponsors.

- There are options to golf and have dinner or to attend dinner only.
- There are 72 people signed up out of 150 slots open. Last year there were 54 golfers and the school took in \$2,500. This year profits are already at \$4,500 thanks to sponsors.

## **Angela Brown**

### **FOR Club Board**

- Open positions - VP, Corresponding Secretary, and Treasurer.
- If any one is interested, email the general email [@richlandforclub@yahoo.com](mailto:@richlandforclub@yahoo.com) and the board will send you more information about the time commitments and expectations.
- There are also Committees that need to be filled.
- Time commitment varies during the year and per position.
- Julie asks for a blurb to include in the eblast about applying for a position.

## **Breana Hope**

### **Bylaws**

- The committee's edits have been posted and reviewed.
- There are no objections to the edits.
- New Bylaws voted in, effective February 25th, 2019.

### **Art Fundraiser with Silver Graphics**

- The art was sent in on the 21st of February.
- Order forms will be distributed mid March.
- Deadlines for paper orders will be March 25th, online orders March 29th.

## **Samantha Mayberry**

### **Box Tops**

- Income from this round \$500.30.
- Classes that turned in the most will earn extra recess.
- The yearly total is over \$6000.

- We can still continue to collect box tops but there are only two dates through the school year to submit them.
- The collection contests are very effective and will be done in the future.
- Sam offers to continue to do box tops for the 2019/2020 school year.

### **Valentines Dance**

- Profits of \$953.59
- The snacks and pizza were donated so costs were lower than expected.

### **Pencil grams**

- \$236.81

## **Committee Reports**

### **Principal Update- Julie Barbara**

#### **School Site Council L Cap Committee meeting.**

#### **Meeting recap per Randi Montoya who attended as Parent Representative from Richland:**

- Discussed numbers from the district as to different levels that all the schools in the district are at.
- Discussed where the funding goes.
- Discussed recommendations from parents based on data presented.

#### **Specifics to Richland per Julie Barbara;**

- The school receives funding that pays for salaries.
- Other L Cap supplemental money specific to Richland. Richland determines where it is needed outside of the areas that FOR club funds.
- Special Education and Preschool is funded separately.
- Data presented (see attachment). Parents were asked, "what do you notice?" "What do you wonder?"
- Actions/suggestions on how or why to spend money at Richland based on data presented.
- Possible Incentives for attendance? As Richland had a peak in absences in October, perhaps we could emphasize Attendance Awareness month in October to bring that number down.

- To help aid the progress of English Language Learners there will be a 30 minute block where teachers focus on reading and vocabulary teaching skills to English language learners. Other students will be focused on appropriate activities.

- Please review the data and make any applicable suggestions.

### **Teacher Update - Kim Klimas**

- Suggestions that more links to events, such as the Golf Tournament, Yearbook and any fliers would be helpful.

- Can the FOR Club provide a small budget for talent show decorations.

- Bucaroff's 4th grade class has money held from a previous event and wants to know if they could use it for a field trip. Discussion: This question was asked early in the year. However, last year's funds are not well documented so there is not a record of the said funds. The board to discuss the issue.

### **Yearbook Committee - Jen Long**

- Sales close this Friday, March 1st.

- 209 have been sold so far. The goal was 400. This is 52% of goal.

- At this point, profits are at about \$900.

- Volunteers for the committee are needed help next year. Vanessa Rojas and Jen Long will stay on committee next year. However, Vanessa will be a 5th grade mother next year and will not be at Richland the following year.

- The committee is currently working on more ideas for parent involvement. There were not a lot of photos that were submitted and about 90% had to be filled by the Committee going into classes and shooting candid.

- Teachers can email photos to yearbook but parents need to submit photos through the link.

- Some parents emailed "Sailing On" ads and the deadline for any others has passed. However, as there were not many submissions, the option to submit ads for a higher costs may be available.

### **Volunteer Coordinator - Heidi Slack**

#### **Student Store**

- Mary and Heidi working on generating ways to improve earnings.

- Developing bookkeeping strategies.
- Brainstorming on different ideas such as a comment box from students, 5th graders to possibly volunteer in store, grab bags...
- Focus on themes like Read Across America and can sell bookmarks, pencils and notepads.
- If items aren't selling they could be transferred to carnival.
- Heidi working on signs such as "Student Store" "Refund Policy" "Spirit Wear"

### **New Business/Agenda**

- Amended Bylaws officially voted in and adopted as FOR Club Bylaws.
- Club to discuss data presented from L Cap meeting and possible avenue for funds at Richland.
- Via electronic vote the Club affirms small budget for the talent show.
- Club to discuss a way to provide more electronic links to activities and fundraisers.
- Club to discuss option of providing funds for Mrs. Bucaroff's field trip from previous earnings.
- Discuss scheduling a group picture with Spirit Wear.

### **Action Items**

- Secure donations for or purchase items for Bingo De Mayo. (Randi)
- Provide blurb about applying for board to Julie. (Board)
- Change wording in yearbook from "Trading Post" to "Student Store" (Jen)

### **Discussion**

- Discussion that the store will be referred to as "Student Store" as the students call it such and not "Trading Post". Jen to change wording in the Year book.
- Discussion that it may be helpful to schedule a group picture with spirit wear as it encourage parents to buy the pictures.
- Discussion about online store for parents to purchase spirit wear and gear. Parent offers that Knob Hill offers this online and that it may be helpful to check it out We talked about doing an online store to sell spirit wear and products knob hill has online.

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**Meeting Adjournment:** 5:30pm

**Minutes Compiled by:** Breena Hope